



Stephenville

ANNUAL BUDGET

Fiscal Year

October 1, 2006 through September 30, 2007

MAYOR

Russell E. Jergins

COUNCIL MEMBERS

<i>Cyndi A. Godwin</i>	<i>Place 1</i>
<i>Malcolm Cross</i>	<i>Place 2</i>
<i>Nancy Hunter</i>	<i>Place 3</i>
<i>Andrew Johnson</i>	<i>Place 4</i>
<i>Alan Nash</i>	<i>Place 5</i>
<i>Todd McEvoy</i>	<i>Place 6</i>
<i>Mark Murphy</i>	<i>Place 7</i>
<i>Barry Ratliff</i>	<i>Place 8</i>

CITY ADMINISTRATOR

Mark A. Kaiser

CITY SECRETARY

Cindy Stafford

CITY ATTORNEY

Randy Thomas

DIVISION DIRECTORS

<i>Betty L. Chew</i>	<i>Director of Community Development</i>
<i>Roy Halsell</i>	<i>Police Chief</i>
<i>Jimmy Chew</i>	<i>Fire Chief</i>
<i>Drew Wells</i>	<i>Director of Community Services</i>
<i>Nick Williams</i>	<i>Director of Public Works</i>
<i>Vacant</i>	<i>Director of Finance and Administration</i>



MISSION STATEMENT

The mission of the City of Stephenville is to progressively provide cost effective programs and services that encourage the highest quality of life to our citizens.

We dedicate ourselves to making Stephenville the most desirable place to live, work and play.

We envision:

- *a safe and secure environment,*
- *an informed citizenry,*
- *educational, recreational and cultural opportunities,*
- *enhanced economic viability,*
- *a high degree of mobility and*
- *inviting and friendly park spaces.*

Working as a team, we pledge to be:

- *respectful of individual dignity and rights,*
- *financially responsible,*
- *ethical and responsive to our customers,*
- *innovative in addressing community needs and*
- *an organization in which we can serve with pride.*

Quality service is the operating principle of the City of Stephenville and the responsibility of each of us. Quality means the continuous interaction and accountability of all – citizens, elected officials and staff – in the enhancement of our community vision and the improvement of city-delivered services.

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Stephenville

**BUDGET
OVERVIEW**



City Administrator's Budget Message

July 31, 2006

I am pleased to submit the proposed operating budget and program of annual services for the City of Stephenville for the fiscal year of 2006-2007. This budget represents the expected revenues and expenditures for October 1, 2006 through September 30, 2007. It has been prepared in accordance with the City's Charter and relevant state laws. A copy has been placed on file with the City Secretary and at the Public Library, and may be reviewed during normal hours of operation.

The 2006-2007 proposed budget is a positive fiscal plan. This document details the comprehensive strategic plan by which Stephenville strives to enhance its quality of life. It is an outline of the programs and services to be provided by the City during the coming year. The City plays an important role in defining the way of life by developing and maintaining standards that contribute to a pleasant, attractive, dynamic and healthy community. Managing Stephenville's future growth is another priority as we work to maintain the City's unique character and preserve its rich heritage.

We feel this budget continues the direction established by our citizens and the City Council to meet the existing challenges and effectively plan for future needs. It balances the costs of new and expanded programs needed to address City priorities against the City's financial and human resources limits and its adherence to the Fiscal and Budgetary Policy. This budget plan is indicative of the healthy local economy, prudent fiscal management practices, and pro-active leadership by the City Council.

2006-2007 Budget Summary

The major highlights of this budget are:

- One (1) cent property tax rate reduction.
- Street reconstruction program for \$500,000.
- A 3% compensation bonus for employees.
- Principal debt reduction of \$1, 685,000.
- Water and sewer line replacement program for \$300,000.
- Annexation planning.
- East Side sewer planning.
- Facilities planning.
- Three (3) new police officers.
- One (1) new assistant fire marshal/inspector.

- Continuation of the equipment replacement program.
- Begin construction on previously funded major projects--
 - Surface Water Supply
 - Phase I Methodist Branch Storm Drainage
 - Water/Sewer Service to 2004 Annexed Areas
 - Bosque River Trail
 - Airport Improvements

BUDGET OVERVIEW

The 2006-07 Programs and Services totals \$27.6 million for all funds. Of that amount, approximately \$14 million is for continued operations, \$2.3 million for debt service, and \$10.6 million for capital improvement projects and equipment.

Ad Valorem Tax Rate

The certified taxable assessed value for the City of Stephenville for 2006 is \$719,255,771. This is an increase of 11.4% from last year's value of \$645,657,895. The effective tax rate is 42.64 cents per \$100 valuation. This year the property tax rate is recommended to be lowered by \$0.01 from \$.4750 to \$.4650 per \$100 assessed valuations. The portion of the tax rate applied to debt service will be \$.0654. With the increase in property values, even by lowering the maintenance and operations portion of the tax rate, ad valorem tax revenues will still increase by about \$283,475. The distribution of the 46.50 cents is:

	2005-2006	2006-2007	Variance
Operations and Maintenance	40.79	39.96	(0.83)
Debt Service	6.71	6.54	(0.17)
TOTAL Tax Rate	47.50	46.50	(1.00)

GENERAL FUND

The largest portion of General Fund expenditures is allocated to personnel with over 74% of the budget in salaries and benefits. A 3% compensation bonus for city employees is included.

The major program initiatives are further outlined as follows:

- **Administrative Services**

Due to the City becoming more and more automated \$50,000 has been budgeted to fund computer replacements and continued improvements to the TV system, web site, and document management system.

The City contracts with Erath County Appraisal District for property appraisal. The Appraisal District's FY 2007 budget reflects a 44% increase in city funding requirements as a result of the recent state school finance reform.

- **Community Services**

The Parks Department will continue to focus on improving physical facilities within the three public parks. To this extent, \$25,000 has been allocated to address general park improvements. Additional funds have been allocated to increase part-time staffing levels and to maintain necessary equipment replacement schedules. Revenue and expenditures for the operation of the swimming pool is included within the budget, however, due to the existing condition of the swimming pool we will be discussing the possibility of closing the pool this year.

The FY 2006-07 budget continues the pay-as-you-go method of financing street improvement and projects. This budget includes \$500,000 for street maintenance projects and \$92,000 for new equipment to allow us to mill and cement stabilize small reconstruction projects.

- **Fire Department**

The position of Assistant Fire Marshall/Inspector is recommended in this budget. This person will improve the inspection program and give oversight to commercial and industrial operations for compliance with Fire Commission and Texas Health Department rules and give much needed manpower during the busy times. As part of a two-year replacement program, the Fire Department has budgeted \$40,000 to replace the last half of their self-contained breathing apparatuses. Continued equipment replacements are being funded.

- **Police Department**

Three additional police officers are being recommended this year. This will give much needed manpower during the busy times. The Police Department plans to replace two of its patrol vehicles at a cost of \$52,000 and two CID vehicles at a cost of \$40,000. The computer system is an old AS400 acquired prior to Y2K. \$192,000 is budgeted to update this technology for the public safety department to be more efficient.

- **Community Development**

The department has been allocated an additional \$10,000 this year to fund more demolition of substandard structures, remove junk vehicles, and clean unsightly areas. Expedient removal of these structures improves the quality of life in the adjoining neighborhoods and deters the spread of urban blight. Funding has been allocated to update our aerial and pictorial land maps.

UTILITIES FUND

The Utility Fund is supported by user fees. It funds the water and sewer, as well as related debt service requirements. Our operation and maintenance are within our anticipated income; however, we are not able to maintain our infrastructure replacement needs therefore it was necessary to budget \$300,000 from reserves for continued line replacement projects. Previously

funded major projects will begin construction this year for the surface water supply and 2004 annexed areas. Planning will begin to address sewer service to the east side and future water wells. Sewer rates have been unchanged for over ten years. We will reevaluate our sewer rates during the upcoming year for possible adjustment.

SANITATION FUND

The Type IV landfill has been a successful operation being used primarily by roofers and construction contractors. Residential water customers are given one free disposal visit each year to assist in keeping the community clean. Because of the need to replace the dozer at the landfill in 2005 it was necessary to budget \$36,429 from reserves for annual leasing costs. The landfill cell has an expected life of approximately three years. Planning will begin to open another cell.

AIRPORT FUND

The airport is operating at a loss. We continue to subsidize the airport operations due to its positive impact on the community. State grants and entitlements will be used this year to make significant improvements to the airport.

STORM WATER DRAINAGE FUND

The Storm Water Drainage Fund is supported by user fees. This year the City intends to issue bonds in the amount of \$3,040,000 for the construction of Phase I of the Methodist Branch Drainage Project. This project will start to correct temporary flooding problems being seen during heavy rains in the central part of the City.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for specific revenues that are legally restricted. Expenditures for hotel/motel tax funds and the child safety fund are included. Budgeting motel tax for special events, such as recreational tournaments, is included within this fund. Six of the seven cents collected for motel occupancy tax is distributed by contract to the Chamber of Commerce, the Cross Timbers Fine Arts Council, and the Museum. We budgeted for child safety funds: 1) S.T.A.R. Council for \$2,000 and 2) \$2,862 for the S.I.S.D. In an effort to begin to reclaim portions of the brick streets in the downtown area \$50,000 has been budgeted in the FY 2006-07 budget.

DEBT SERVICE FUND

The debt service is used to account for the payment of general long-term debt of principle and interest on bonds sold. It is funded from a portion of the property taxes. Repayment is included for the, 1996 capital improvement program and the 1998 West Side Development. Fifty-five thousand dollars of special assessments to adjacent property owners in the West Side Development is being allocated to help service debt for this year.

CAPITAL PROJECT FUND

The Capital Project Fund is used to account for the acquisition and construction of major capital facilities or improvements other than those financed by the Utility Fund. The Municipal Service Center and West Side Development projects have been reported in this fund in the past. Capital projects have been accomplished with deficit financing or grant proceeds. The capital project that has been financed for this upcoming year is the surface water supply projects, water/sewer services to the 2004 annexed areas, and Phase I of the Methodist Branch storm water drainage project. Grant proceeds will be financing upcoming projects for the Bosque River Trail, wetlands and river improvements, and airport improvements.

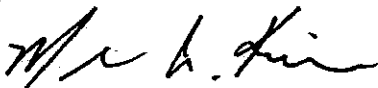
This budget is a reflection of the ability, hard work, and dedication of city staff who stand ready to accomplish the strategies outlined and adopted by the City Council. We commit to the City Council our best efforts to ensure that the needs of our citizens are met and exceeded.

The budget review sessions have been set for Monday through Thursday, August 7-10. Budget work sessions will begin at 5:30 p.m.

In addition to the work sessions, below is a calendar of significant dates that affect the implementation of the budget.

August	15	Public hearing on budget and tax rate.
September	5	Public hearing on tax rate and adopt budget.
	19	Adopt tax rate.

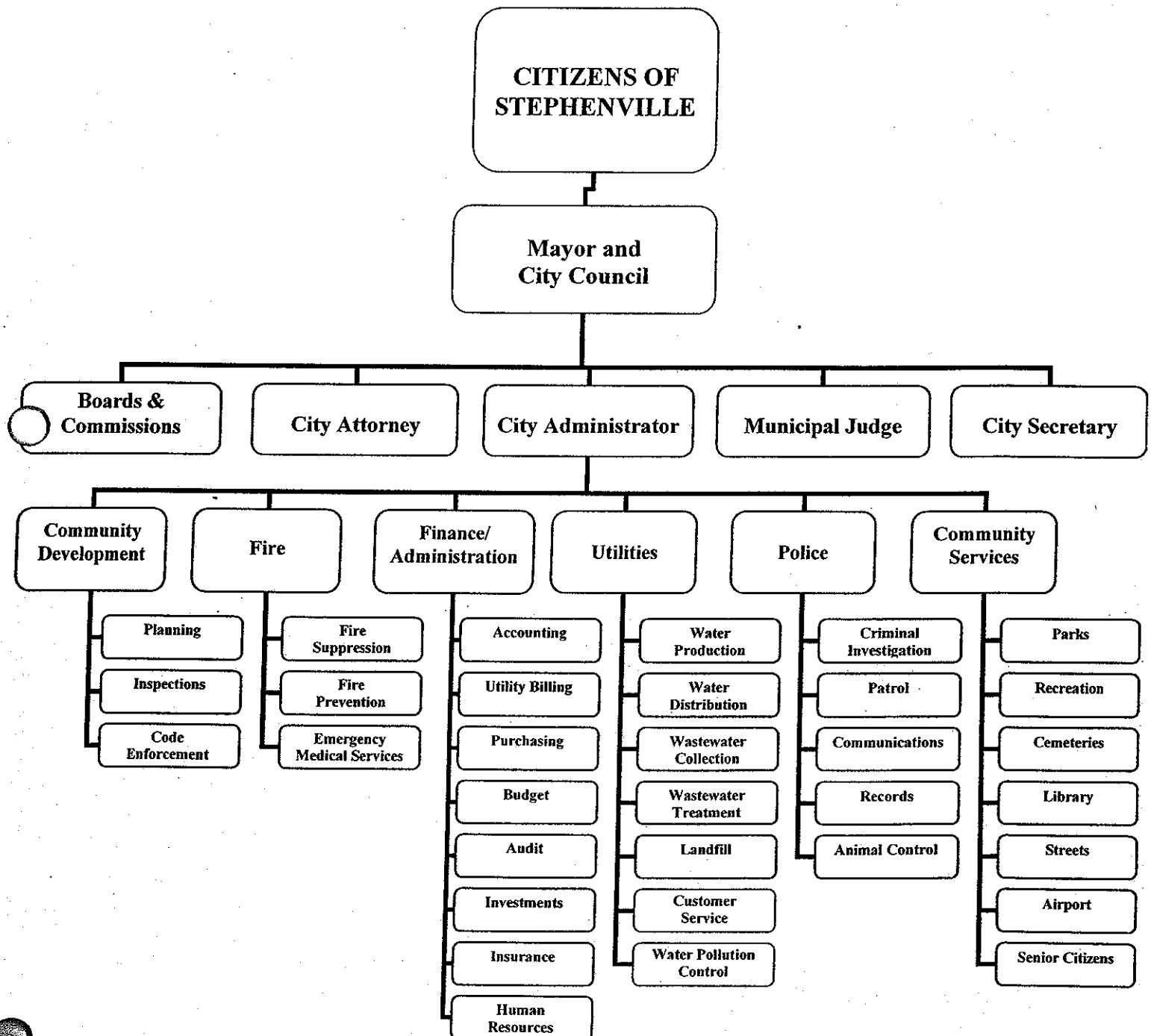
Respectfully submitted,



Mark A. Kaiser
City Administrator

CITY OF STEPHENVILLE

Organization Chart



Community Profile

Overview

Stephenville is located in the heart of north central Texas in Erath County and is home to approximately 16,882 people, and serves as the center of commerce and recreation to over 36,550 county residents.

Stephenville was incorporated in 1889 and chartered a home-rule city under Texas law in 1961 and operates under a mayor-council form of government. A mayor and eight (8) council members are elected by majority of the entire city. Elections are held the second Saturday in May.

Economy and Employment

Stephenville has maintained its strong economic position. Agriculture has long been Erath County's leading industry. Livestock, especially beef, dairy cattle and other livestock, has always been an important agricultural producer in Erath County.

Many people live in Stephenville and Erath County and commute to the Metroplex to work every day. The short distance to the Metroplex makes Stephenville an attractive place to live. With Tarleton State University and five manufacturing industrial plants, many people from surrounding counties commute to Stephenville to work every day. The City's hometown atmosphere combines with aggressive development attitude to produce results.

The City anticipates future growth in the local economy as a result of capital improvements completed this past year and new projects budgeted this year.

23-1-1-1



Miscellaneous Statistical Information

Date of incorporation	August 6, 1889	Sewerage System:	
		Miles of sanitary sewers	105
		Number of treatment plants	1
Form of Government	Home rule	Number of service connections	5,256
		Daily avg treatment in gallons	1,437,000
		Max daily capacity in gallons	9,000,000
Number of Employees (excl police and fire):			
Full-time	60		
		Water System:	
		Miles of water mains	117
City of Stephenville Facilities and Services:		Number of service connections	5,521
Area in square miles	10.26	Number of fire hydrants	670
Miles of streets	92	Daily avg consumption in gallons	1,971,990
Number of street lights	1,013	Max daily capacity in gallons	6,000,000
Culture and Recreation:		Facilities Not Included in the Reporting Entity:	
Recreation center	1	Education:	
Parks	2	Number of elementary schools	4
Park acreage	130	Number of elementary school instructors	118
Swimming pools	1	Number of secondary schools	2
Tennis courts	4	Number of secondary school instructors	112
Amphitheater	1	Number of universities	1
		Number of university faculty	441
Fire Protection:			
Number of stations	2		
Number of fire personnel and officers	26	Hospitals:	
Number of volunteer firefighters	13	Number of hospitals	1
Number of fire calls answered	238	Number of patient beds	98
Number of ambulance calls answered	1,130		
Number of inspections conducted	132		
Police Protection:			
Number of stations	1		
Number of police personnel and officers	26		
Number of patrol units	10		
Number of law violations:			
Physical arrests	825		
Traffic violations	5,350		
Parking violations	324		
Criminal offenses	2,595		



FINANCIAL SUMMARY

CITY OF STEPHENVILLE
STATEMENT OF PROJECTED NET REVENUE OVER (EXPENDITURES) - ALL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2007

	<u>GENERAL FUND</u>	<u>CAPITAL PROJECT FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>WATER SEWER FUND</u>	<u>STORM WATER FUND</u>	<u>LANDFILL FUND</u>	<u>AIRPORT FUND</u>	<u>TOTAL</u>
PROJECTED NET REVENUE OVER (EXPENDITURES):									
REVENUE	9,080,383	3,110,000	264,600	526,100	5,395,111	520,000	160,300	68,479	19,124,973
EXPENDITURES	8,466,560	10,686,456	308,462	526,100	5,020,954	35,000	195,529	68,479	25,307,540
NET BASELINE BUDGET	613,823	(7,576,456)	(43,862)	0	374,157	485,000	(35,229)	0	(6,182,567)
CAPITAL REPLACEMENTS AND NEW PROGRAMS	(1,711,503)				(591,250)	0	(1,200)	0	(2,303,953)
RESERVE FUNDING	1,097,680	7,576,456	43,862		217,093		36,429		8,971,520
PROJECTED 2004-2005 NET REVENUE OVER (EXPENDITURES):	0	0	0	0	0	485,000	0	0	485,000

SPECIAL NOTE - Reserves will be used for:

GENERAL FUND:

Funding assistance - airport grants	19,570
Equipment replacement	16,110
Street improvements	500,000
Street front-end loader	125,000
Street zipper	95,000
Technology enhancements	242,000
Facilities study	100,000
	<u>1,097,680</u>

WATER/SEWER FUND:

Line replacements	17,093
East side sewer planning	200,000
	<u>217,093</u>

LANDFILL FUND:

Dozer lease	36,429
	<u>36,429</u>

CAPITAL PROJECTS FUND:

Surface water project	4,985,000
Grant match for Bosque River Trail	364,000
New wells planning	100,000
Annexed services-water/sewer	2,127,456
	<u>7,576,456</u>

SPECIAL REVENUE FUND:

Portions of brick streets-historical	43,862
	<u>43,862</u>

CITY OF STEPHENVILLE
STATEMENT OF PROJECTED CASH FLOW - ALL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2007

	GENERAL FUND	CAPITAL PROJECT FUND	SPECIAL REVENUE FUND	DEBT SERVICE FUND	WATER SEWER FUND	STORM WATER FUND	LANDFILL FUND	AIRPORT FUND	TOTAL
ESTIMATED ENDING CASH BALANCE 10/1/2006:									
RESTRICTED:									19,231,001
3 MONTH OPERATIONS	2,200,000		57,382		882,230				
RIGHT-OF-WAY	1,300,000								
CAPITAL REPLACEMENT	1,720,000	7,410,207				1,420,623	330,000		
GRANT MATCHING	1,425,000	1,433,095							
ECONOMIC DEVELOPMENT	50,000								
DEBT SERVICE		150,000		47,633	747,711				
CUSTOMER DEPOSITS					57,120				
UNRESTRICTED	566,478		151,148		705,275		96,721	0	1,519,622
EST. CASH BALANCE 10/1/2006	7,261,478	8,993,302	208,530	47,633	2,392,336	1,420,623	426,721	0	20,750,623
PROJECTED NET REVENUE OVER (EXPENDITURES):									
REVENUE	9,080,383	3,110,000	264,600	526,100	5,395,111	520,000	160,300	68,479	19,124,973
EXPENDITURES	8,466,560	10,686,456	308,462	526,100	5,020,954	35,000	195,529	68,479	25,307,540
NET 2006-2007 BUDGET:	613,823	(7,576,456)	(43,862)	0	374,157	485,000	(35,229)	0	(6,182,567)
ADD-BACK ITEMS:									
CHANGES IN:									
CAPITAL REPLACEMENT	(1,152,978)				(370,500)				(1,523,478)
NEW PROGRAMS	(415,975)				(200,000)				(615,975)
COMPENSATION	(142,550)				(20,750)		(1,200)		(164,500)
NON-CASH ITEMS:									
BOND AMORTIZATION					25,244				25,244
TOTAL ADD-BACK ITEMS	(1,711,503)	0	0	0	(566,006)	0	(1,200)	0	(2,278,709)
ESTIMATED ENDING CASH BALANCE 9/30/2007:									
RESTRICTED:									9,796,208
3 MONTH OPERATIONS	2,200,000		164,668		882,230				
RIGHT-OF-WAY	1,000,000								
CAPITAL REPLACEMENT	1,500,000	1,326,846					330,000		
GRANT MATCHING	1,400,000								
ECONOMIC DEVELOPMENT	50,000								
DEBT SERVICE		90,000		47,633	747,711				
CUSTOMER DEPOSITS					57,120				
UNRESTRICTED	13,798				513,426	1,905,623	60,292	0	2,493,139
EST. CASH BALANCE 9/30/2007	6,163,798	1,416,846	164,668	47,633	2,200,487	1,905,623	390,292	0	12,289,347

**City of Stephenville
Summary of Revenues**

Submission Date: August 1, 2006

Source of Funds	Actual Amounts 2004-2005	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Actual Amounts Aug-06 YTD	Percent YTD Actual to Budget
		Amended 2005-2006	Proposed 2006-2007			
Taxes	8,103,132	8,015,250	8,464,945	449,695	7,852,487	97.97%
Licenses and permits	168,522	105,850	125,850	20,000	166,041	156.86%
Fines and forfeitures	207,407	222,500	208,000	(14,500)	183,841	82.63%
Intergovernmental	57,267	52,446	78,042	6,026	110,218	210.16%
Grants	3,630	396,091	0	(376,521)	0	0.00%
Service charges	6,490,893	6,220,075	6,363,001	142,926	5,475,361	88.03%
Interest	593,716	299,409	614,409	315,000	639,984	213.75%
Other Income	1,421,171	4,408,367	3,270,726	(1,137,641)	954,126	21.64%
Total Revenue	17,045,738	19,719,988	19,124,973	(595,015)	15,382,058	78.00%
General Funds						
Taxes						
Property Taxes	2,411,420	2,586,750	2,816,945	230,195	2,604,812	100.70%
Sales Tax	3,654,232	3,500,000	3,600,000	100,000	3,281,956	93.77%
Other taxes	1,329,577	1,283,000	1,328,000	45,000	1,331,471	103.78%
Licenses and permits	168,522	105,850	125,850	20,000	166,041	156.86%
Fines and forfeitures	205,372	220,000	205,000	(15,000)	175,973	79.99%
Intergovernmental	53,504	48,746	54,772	6,026	106,504	218.49%
Service charges	495,488	469,090	484,090	15,000	393,764	83.94%
Interest	236,584	90,000	250,000	160,000	224,303	249.23%
Other Income	263,757	241,226	215,726	(25,500)	213,665	88.57%
Total General Fund	8,818,456	8,544,662	9,080,383	535,721	8,498,489	99.46%
Utility Fund						
Water sales	3,115,409	3,037,698	3,100,000	62,302	2,581,653	84.99%
Wastewater charges	1,896,700	1,870,000	1,925,000	55,000	1,645,741	88.01%
Service and delinquent charges	233,794	129,111	170,111	41,000	196,224	151.98%
Interest on investments	265,685	85,000	200,000	115,000	170,736	200.87%
Total Utility Fund	5,511,588	5,121,809	5,395,111	273,302	4,594,354	89.70%
Landfill Fund						
Gate fees	174,815	150,000	150,000	0	124,431	82.95%
Service and delinquent charges	0	38,676	300	(38,376)	417	1.08%
Interest on investment	10,073	3,000	10,000	7,000	14,340	478.00%
Total Landfill Fund	184,888	191,676	160,300	(31,376)	139,188	72.62%
Airport Fund						
Hangar rental	35,428	36,000	44,000	8,000	42,436	117.88%
Service and delinquent charges	53,659	4,500	4,500	0	81,532	1811.82%
Grants	3,630	396,091	19,570	(376,521)	0	0.00%
Interest on investments	640	409	409	0	2,784	680.68%
Total Airport Fund	93,357	437,000	68,479	(368,521)	126,752	29.01%
Storm Water Drainage Fund						
Storm water drainage fee	485,600	485,000	485,000	0	409,163	84.36%
Interest on investments	29,194	5,000	35,000	30,000	36,470	
Total Landfill Fund	514,794	490,000	520,000	30,000	445,633	90.95%
Other Funds						
Taxes						
Property Taxes	441,150	420,500	470,100	49,600	433,825	103.17%
Other taxes	266,753	225,000	249,900	24,900	200,423	89.08%
Fines and forfeitures	2,035	2,500	3,000	500	7,868	314.72%
Intergovernmental	3,763	3,700	3,700	0	3,714	100.38%
Interest on investments	51,540	116,000	119,000	3,000	191,351	164.96%
Other Income	1,157,414	4,167,141	3,055,000	(1,112,141)	740,461	17.77%
Total Other Funds	1,922,655	4,934,841	3,900,700	(1,034,141)	1,577,642	31.97%
Total Funds	17,045,738	19,719,988	19,124,973	(595,015)	15,382,058	80.43%

**City of Stephenville
Summary of Expenditures**

Submission Date: August 1, 2006

Source of Funds	Actual Amounts 2004-2005	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Actual Amounts Aug-06 YTD	Percent YTD Actual to Budget
		Amended 2005-2006	Proposed 2006-2007			
General Government:						
City council	37,546	45,092	47,711	2,619	33,028	73.25%
City administrator	104,078	111,364	116,301	4,937	92,587	83.14%
City secretary	72,334	73,323	70,224	(3,099)	56,000	76.37%
Total General Government	213,958	229,779	234,236	4,457	181,615	79.04%
Finance and Administration:						
Emergency management	5,486	6,450	6,450	0	4,483	69.50%
Municipal buildings	261,014	334,633	226,809	(107,824)	260,665	77.90%
Financial administration and accou	301,927	311,875	310,951	(924)	270,274	86.66%
Purchasing	46,542	51,641	48,486	(3,155)	42,796	82.87%
Tax	59,537	81,100	117,000	35,900	79,607	98.16%
Legal counsel	61,530	65,749	65,855	106	38,521	58.59%
Municipal court	82,623	88,500	88,500	0	70,396	79.54%
Human resources	70,082	79,741	94,311	14,570	58,149	72.92%
Total Finance and Administratio	888,741	1,019,689	958,362	(61,327)	824,891	80.90%
Community Services:						
Recreation administration	590,112	615,509	650,311	34,802	535,660	87.03%
Park maintenance	607,164	604,714	411,228	(193,486)	469,429	77.63%
Cemeteries	105,872	115,886	115,262	(624)	96,055	82.89%
Library	190,280	216,321	193,382	(22,939)	155,501	71.88%
Street maintenance	1,028,282	1,249,594	781,153	(468,441)	828,300	66.29%
Senior citizens center	111,883	110,014	114,477	4,463	95,637	86.93%
Total Community Services	2,633,593	2,912,038	2,265,813	(646,225)	2,180,582	74.88%
Fire Department:						
Fire and ambulance administrator	109,150	175,343	192,611	17,268	144,569	82.45%
Fire prevention and investigation	72,054	79,777	82,460	2,683	64,603	80.98%
Fire suppression	749,747	863,211	822,827	(40,384)	677,858	78.53%
Emergency medical services	882,669	786,450	797,570	11,120	632,986	80.49%
Volunteer fire	23,510	31,872	33,832	1,960	22,156	69.52%
Total Fire Department	1,837,130	1,936,653	1,929,300	(7,353)	1,542,172	79.63%
Police Department:						
Police administration	106,777	104,991	105,940	949	89,356	85.11%
Police patrol	1,407,112	1,496,874	1,380,285	(116,589)	1,242,236	82.99%
Police communications	308,445	329,151	336,107	6,956	275,387	83.67%
Police records	117,324	130,475	141,795	11,320	101,301	77.64%
Criminal investigation	288,130	342,079	414,734	72,655	299,188	87.46%
Police reserve	55,094	63,043	61,214	(1,829)	48,395	76.77%
Animal control	99,237	104,925	108,346	3,421	83,318	79.41%
Public safety facility	148,975	147,235	159,633	12,398	139,714	94.89%
Total Police Department	2,531,094	2,718,773	2,708,054	(10,719)	2,278,895	83.82%
Community Development:						
Planning	200,767	165,348	144,032	(21,316)	211,109	127.68%
Inspection	89,836	123,097	127,297	4,200	91,636	74.44%
Code enforcement	73,919	94,919	99,466	4,547	61,332	64.62%
Total Community Development	364,522	383,364	370,795	(12,569)	364,077	94.97%
Total General Fund	8,469,038	9,200,296	8,466,560	(733,736)	7,372,232	80.13%
Utility Fund						
Utilities administration	215,204	216,542	248,186	31,644	52,638	24.31%
Water production	351,421	565,692	528,356	(37,336)	532,369	94.11%
Water distribution	534,580	787,902	581,337	(206,565)	459,652	58.34%
Water customer service	152,456	150,882	155,956	5,074	125,673	83.29%
Wastewater collection	245,285	293,850	305,388	11,538	232,351	79.07%
Wastewater treatment	563,777	667,125	686,165	19,040	533,284	79.94%
Billing and collections	125,794	132,774	137,527	4,753	112,504	84.73%
Non-Departmental	2,179,157	3,234,683	2,378,039	(856,644)	1,052,629	32.54%
Total Utility Fund	4,367,674	6,049,450	5,020,954	(1,028,496)	3,101,100	51.26%
Landfill Fund						
Total Landfill Fund	166,343	191,676	195,529	3,853	123,052	64.20%
Airport Fund						
Total Airport Fund	99,078	492,200	68,479	(423,721)	191,790	38.97%
Storm Water Drainage Fund						
Total Storm Water Drainage Fu	9,729	275,155	35,000	(240,155)	16,980	6.17%
Special Revenue Fund						
Total Special Revenue Fund	236,522	276,100	308,462	32,362	142,809	51.72%
Debt Service Fund						
Total Debt Service Fund	531,582	522,000	526,100	4,100	480,922	92.13%
Capital Projects Fund						
Total Capital Project Fund	161,929	10,835,500	10,686,456	(149,044)	292,585	2.70%
Total Expenditures	14,041,895	27,842,377	25,307,540	(2,534,837)	11,721,470	42.10%



GENERAL FUND

General Fund

The General Fund is responsible for providing basic services to the residents of the City. These services include Public Safety (Municipal Court, Police and Fire); Public Works (Public Works, Streets); Community Development (Development, Planning, Inspections); Parks and Recreation (Parks, Swimming Pool, Soccer Fields, Cemetery); Administrative Services (Finance, Purchasing, Social Services, Management Information Services); City Administration (City Council, City Secretary, Legal, City Manager).

The General Fund's primary revenue sources are Ad Valorem Taxes, Sales Taxes, Franchise Fees and Charges for City Services. The City Council is responsible for establishing a tax rate for the General Fund.

State statutes require that if the Maintenance and Operations (M&O) portion of the tax rate exceeds the effective tax rate by 3%, then the City must publish a notice indicating the increase and hold a public hearing. If the increase is 8% or greater, the citizens have the right to petition for a "roll-back" election. If the election is successful, the M&O tax rate is limited to a maximum 8% increase. The budget increased by 2.4%.

The sales tax rate inside the City of Stephenville is 8.25%, with 1.5% being dedicated for City use. The remainder goes to the State (6.25%) and Erath County (0.5%).

01 -GENERAL FUND
FINANCIAL SUMMARYBUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
REVENUE SUMMARY							
0	TAXES	7,395,230.69	7,218,239.23	7,369,750.00	97.94	7,744,945.00	375,195.00
1	LICENSES AND PERMITS	168,522.00	166,040.80	105,850.00	156.86	125,850.00	20,000.00
2	FINES AND FORFEITURES	205,371.64	175,972.79	220,000.00	79.99	205,000.00	(15,000.00)
3	INTERGOVERNMENTAL	53,503.78	106,504.44	48,746.00	218.49	54,772.00	6,026.00
4	SERVICE CHARGES	495,488.32	393,764.07	469,090.00	83.94	484,090.00	15,000.00
5	OTHER REVENUE	500,339.78	437,968.16	331,226.00	132.23	465,726.00	134,500.00
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***	TOTAL REVENUE ***	8,818,456.21	8,498,489.49	8,544,662.00	99.46	9,080,383.00	535,721.00

EXPENDITURE SUMMARY**1 CENTRAL GOVERNMENT**

01	CITY COUNCIL ADMINISTR	37,545.84	33,028.28	45,092.00	73.25	47,711.00	2,619.00
02	CITY ADMINISTRATOR	104,077.51	92,586.81	111,364.00	83.14	116,381.00	4,937.00
03	CITY SECRETARY	72,334.43	56,000.76	73,323.00	76.38	70,224.00	(3,099.00)
04	EMERGENCY MANAGEMENT	5,486.46	4,483.18	6,450.00	69.51	6,450.00	0.00
05	MUNICIPAL BUILDING	193,613.61	168,774.60	247,566.00	68.17	135,590.00	(111,976.00)
06	MUNICIPAL SERVICE CENTE	67,400.07	91,890.42	87,067.00	105.54	91,219.00	4,152.00
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***	DIVISION TOTAL ***	480,457.92	446,764.05	570,862.00	78.26	467,495.00	(103,367.00)

2 FINANCE

01	FINANCIAL ADMIN/ACCOU	301,926.65	270,274.01	311,875.00	86.66	310,951.00	(924.00)
02	PURCHASING	46,542.14	42,796.71	51,641.00	82.87	48,486.00	(3,155.00)
04	TAX	59,536.86	79,607.29	81,100.00	98.16	117,000.00	35,900.00
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***	DIVISION TOTAL ***	408,005.65	392,678.01	444,616.00	88.32	476,437.00	31,821.00

3 LEGAL

01	LEGAL COUNSEL	61,530.57	38,521.99	65,749.00	58.59	65,855.00	106.00
02	MUNICIPAL COURT	82,622.97	70,396.35	88,500.00	79.54	88,500.00	0.00
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***	DIVISION TOTAL ***	144,153.54	108,918.34	154,249.00	70.61	154,355.00	106.00

01 - GENERAL FUND
FINANCIAL SUMMARYBUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
4 PERSONNEL							
01	HUMAN RESOURCES	70,082.19	58,148.60	79,741.00	72.92	94,311.00	14,570.00
** DIVISION TOTAL **		70,082.19	58,148.60	79,741.00	72.92	94,311.00	14,570.00
5 COMMUNITY SERVICES							
01	PARKS & RECREATION ADM	590,111.91	535,660.11	615,509.00	87.03	650,311.00	34,802.00
02	PARK MAINTENANCE	607,164.04	469,429.94	604,714.00	77.63	411,228.00	(193,486.00)
03	CENETERIES	105,871.86	96,054.77	115,886.00	82.89	115,262.00	(624.00)
04	LIBRARY	190,280.77	155,500.97	216,321.00	71.88	193,382.00	(22,939.00)
05	STREET MAINTENANCE	1,028,281.83	828,299.86	1,249,594.00	66.29	781,153.00	(468,441.00)
06	SENIOR CITIZENS	111,883.40	95,637.14	110,014.00	86.93	114,477.00	4,463.00
** DIVISION TOTAL **		2,633,593.81	2,180,582.79	2,912,038.00	74.88	2,265,813.00	(646,225.00)
6 FIRE DEPARTMENT							
01	FIRE ADMINISTRATION	109,150.09	144,569.08	175,343.00	82.45	192,611.00	17,268.00
02	FIRE PREVENTION INVEST	72,053.60	64,602.94	79,777.00	80.98	82,460.00	2,683.00
03	FIRE SUPPRESSION	749,746.80	677,858.43	863,211.00	78.53	822,827.00	(40,384.00)
04	EMERGENCY MEDICAL SERV	882,668.95	632,986.01	786,450.00	80.49	797,570.00	11,120.00
05	VOLUNTEER FIRE DEPARTM	23,510.09	22,156.36	31,872.00	69.52	33,832.00	1,960.00
** DIVISION TOTAL **		1,837,129.53	1,542,172.82	1,936,653.00	79.63	1,929,300.00	(7,353.00)
7 POLICE DEPARTMENT							
01	POLICE ADMINISTRATION	106,777.34	89,356.28	104,991.00	85.11	105,940.00	949.00
02	PATROL	1,407,112.33	1,242,236.22	1,496,874.00	82.99	1,380,285.00	(116,589.00)
03	COMMUNICATIONS	308,444.61	275,386.95	329,151.00	83.67	336,107.00	6,956.00
04	ADMINISTRATIVE SERVICE	117,324.27	101,301.29	130,475.00	77.64	141,795.00	11,320.00
05	CRIMINAL INVESTIGATION	288,130.70	299,188.05	342,079.00	87.46	414,734.00	72,655.00
06	COMMUNITY RESOURCES	55,094.30	48,395.27	63,043.00	76.77	61,214.00	(1,829.00)
07	ANIMAL CONTROL	99,237.37	83,318.19	104,925.00	79.41	108,346.00	3,421.00
** DIVISION TOTAL **		2,382,120.92	2,139,182.25	2,571,538.00	83.19	2,548,421.00	(23,117.00)

01 -GENERAL FUND
FINANCIAL SUMMARYBUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
8 COMMUNITY DEVELOPMENT							
01	PLANNING/DEVELOPMENT A	200,767.06	211,109.38	165,348.00	127.68	144,032.00	(21,316.00)
02	INSPECTIONS	89,836.33	91,635.64	123,097.00	74.44	127,297.00	4,200.00
03	CODE ENFORCEMENT	73,919.53	61,331.58	94,919.00	64.61	89,466.00	(5,453.00)
** DIVISION TOTAL **		364,522.92	364,076.60	383,364.00	94.97	360,795.00	(22,569.00)
9 PUBLIC SAFETY FACILITY							
01	PUBLIC SAFETY CLERICAL	36,475.90	139,518.64	147,235.00	94.76	159,633.00	12,398.00
05	PUBLIC SAFETY FACILITY	112,498.69	195.00	0.00	0.00	0.00	0.00
** DIVISION TOTAL **		148,974.59	139,713.64	147,235.00	94.89	159,633.00	12,398.00
*** FUND TOTAL EXPENDITURES ***		8,469,041.07	7,372,237.10	9,200,296.00	80.13	8,456,560.00	(743,736.00)
REVENUES OVER/(UNDER) EXPENDITURES		349,415.14	1,126,252.39 (655,634.00)	171.78-	623,823.00	1,279,457.00

BUDGET REPORT

AS OF: AUGUST 31ST, 2006

01 -GENERAL FUND

REVENUES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
0 TAXES							
4001	PROPERTY TAX	2,420,377.59	2,609,293.00	2,586,750.00	100.87	2,816,945.00	230,195.00
4001.000A	REFUNDS ON PROPERTY TAXES (8,957.48)	4,481.00)	0.00	0.00	0.00	0.00
4003	PENALTY & INTEREST	30,544.09	19,823.09	20,000.00	99.12	20,000.00	0.00
4004	LATE RENDITION FEES	2,389.32	2,545.03	0.00	0.00	0.00	0.00
4010	CITY SALES TAX	3,654,232.17	3,281,956.07	3,500,000.00	93.77	3,600,000.00	100,000.00
4030	MIXED DRINKS TAX	32,347.41	36,476.28	32,000.00	113.99	32,000.00	0.00
4041	TELEPHONE GROSS RECEIPTS	100,498.99	74,677.44	75,000.00	99.57	95,000.00	20,000.00
4042	ELECTRIC GROSS RECEIPTS	633,085.95	704,115.46	625,000.00	112.66	650,000.00	25,000.00
4043	GAS GROSS RECEIPTS	135,171.77	186,673.97	135,000.00	138.28	135,000.00	0.00
4044	CABLE TV GROSS RECEIPTS	74,683.24	70,693.53	70,000.00	100.99	70,000.00	0.00
4045	WATER/WW GROSS RECEIPTS	206,859.68	152,646.43	206,000.00	74.10	206,000.00	0.00
4046	GARBAGE GROSS RECEIPTS TAX	113,997.96	83,819.93	120,000.00	69.85	120,000.00	0.00
** REVENUE CATEGORY TOTAL **		7,395,230.69	7,218,239.23	7,369,750.00	97.94	7,744,945.00	375,195.00
1 LICENSES AND PERMITS							
4102	ANIMAL PERMIT FEES	675.00	124.40	1,000.00	12.44	1,000.00	0.00
4103	SOLICITOR'S LICENSES	240.00	180.00	250.00	72.00	250.00	0.00
4104	GARAGE SALE PERMITS	3,917.50	2,119.00	1,500.00	141.27	1,500.00	0.00
4105	POOL HALL PERMITS	200.00	0.00	0.00	0.00	0.00	0.00
4120	BUILDING PERMITS	134,456.00	127,590.00	80,000.00	159.49	100,000.00	20,000.00
4122	PAZ AND DBA APPLICATIONS	4,775.00	4,453.40	2,000.00	222.67	2,000.00	0.00
4123	FILING FEES - SUBD. PLATTS	4,035.00	2,230.00	1,000.00	223.00	1,000.00	0.00
4124	ELECTRICAL PERMITS	854.00	1,932.00	800.00	241.50	800.00	0.00
4126	MOBILE HOME PARK FEES	433.00	436.00	500.00	87.20	500.00	0.00
4127	PLUMBING PERMITS	3,346.50	4,356.00	2,000.00	217.80	2,000.00	0.00
4128	MECHANICAL PERMITS	540.00	660.00	400.00	165.00	400.00	0.00
4129	MOBILE HOME PERMITS	570.00	440.00	400.00	110.00	400.00	0.00
4130	FOOD SERVICE PERMITS	14,480.00	21,520.00	16,000.00	134.50	16,000.00	0.00
** REVENUE CATEGORY TOTAL **		168,522.00	166,040.80	105,850.00	156.86	125,850.00	20,000.00
2 FINES AND FORFEITURES							
4201	MUNICIPAL COURT FINES	205,371.64	169,052.79	200,000.00	84.53	200,000.00	0.00
4220	WARRANTS	0.00	6,920.00	20,000.00	34.60	5,000.00	(15,000.00)
** REVENUE CATEGORY TOTAL **		205,371.64	175,972.79	220,000.00	79.99	205,000.00	(15,000.00)

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

01 -GENERAL FUND
REVENUES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
3 INTERGOVERNMENTAL							
4302	STEPHENVILLE ISD	4,551.00	0.00	5,251.00	0.00	54,772.00	49,521.00
4350	GRANTS	48,952.78	106,504.44	43,495.00	244.87	0.00	(43,495.00)
** REVENUE CATEGORY TOTAL **		53,503.78	106,504.44	48,746.00	218.49	54,772.00	6,026.00
4 SERVICE CHARGES							
4401	FIRE DEPT MISCELLANEOUS	700.00	287.94	700.00	41.13	700.00	0.00
4403	EMERGENCY AMBULANCE	303,408.78	228,682.70	260,000.00	87.95	275,000.00	15,000.00
4405.0001	LIBRARY COPIER	1,358.25	971.61	900.00	107.96	900.00	0.00
4405.0002	LIBRARY MICROFILM COPIER	14.99	0.00	20.00	0.00	20.00	0.00
4405.0003	BOOKS	688.17	365.04	450.00	81.12	450.00	0.00
4405.0004	INTERLIBRARY POSTAGE	10.50	0.00	50.00	0.00	50.00	0.00
4405.0005	COMPUTER DISCS	21.00	25.80	20.00	129.00	20.00	0.00
4405.0006	LIBRARY MISCELLANEOUS	185.00	271.45	150.00	180.97	150.00	0.00
4406	LIBRARY FINES	1,144.93	942.19	1,000.00	94.22	1,000.00	0.00
4407	NON-RESIDENT FEES	1,666.00	992.00	1,500.00	66.13	1,500.00	0.00
4410	SWIMMING POOL	11,063.23	6,453.35	10,000.00	64.53	10,000.00	0.00
4411	PARK FACILITIES RENTAL	4,776.38	3,506.50	4,000.00	87.66	4,000.00	0.00
4411.000C	RENTAL-SR. CITIZEN FACILITY	994.33	789.73	500.00	157.95	500.00	0.00
4412	CAMPER SITE FEES	3,700.00	2,123.00	3,500.00	60.66	3,500.00	0.00
4413.000A	REC. ADULT PROGRAM ACTIVITY	4,336.50	2,707.00	5,000.00	54.14	5,000.00	0.00
4413.000B	REC. YOUTH PROGRAM ACTIVITY	20,774.98	13,472.60	25,000.00	53.89	25,000.00	0.00
4413.000C	REC. SENIOR PROGRAM ACTIVITY	4,787.22	4,095.08	8,000.00	51.19	5,000.00	(3,000.00)
4414.000A	REC. ADULT LEAGUES	17,730.00	21,045.00	14,000.00	150.32	20,000.00	6,000.00
4414.000B	REC. YOUTH LEAGUES	49,783.09	41,807.50	45,000.00	92.91	50,000.00	5,000.00
4415	REC. PROGRAM SPONSORS	9,000.00	10,850.00	10,000.00	108.50	10,000.00	0.00
4416	REC. SPECIAL EVENTS	11,700.26	6,639.23	10,000.00	66.39	10,000.00	0.00
4420	CEMETERY LOT SALES	12,573.00	11,054.00	20,000.00	55.27	12,000.00	(8,000.00)
4421	CEMETERY MISCELLANEOUS	0.00	0.00	300.00	0.00	300.00	0.00
4425	PUBLIC SAFETY REPORTS	2,537.70	2,446.70	2,000.00	122.34	2,000.00	0.00
4426	POLICE ESCORT FEES	1,320.00	480.00	1,000.00	48.00	1,000.00	0.00
4428	FALSE ALARMS	1,600.00	2,100.00	1,000.00	210.00	1,000.00	0.00
4455	STREET CUTS/CURB/GUTTER	17,212.50	17,444.13	30,000.00	58.15	30,000.00	0.00
4465	LOT MOVING & DEMOLITION	12,401.51	14,211.52	15,000.00	94.74	15,000.00	0.00
** REVENUE CATEGORY TOTAL **		495,488.32	393,764.07	469,090.00	83.94	484,090.00	15,000.00

01 -GENERAL FUND
REVENUESBUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
<u>5 OTHER REVENUE</u>							
4501	INTEREST ON INVESTMENTS	214,634.21	190,936.41	70,000.00	272.77	225,000.00	155,000.00
4501.000A	INTEREST ON CHECKING ACCOUNT	21,949.93	33,367.41	20,000.00	166.84	25,000.00	5,000.00
4510	SALE OF CITY EQUIPMENT	6,900.00	0.00	7,000.00	0.00	7,000.00	0.00
4515	SALE OF CITY LAND	12,640.00	0.00	0.00	0.00	0.00	0.00
4520	INSURANCE PROCEEDS	7,994.00	14,454.00	0.00	0.00	0.00	0.00
4540	INSUFFICIENT CHECK FEES	240.00	23,870.00	200.00	11,935.00	200.00	0.00
4541	MISCELLANEOUS	26,298.15	10,282.57	5,000.00	205.65	5,000.00	0.00
4542	DONATIONS & CONTRIBUTIONS	48,899.04	17,438.07	55,500.00	31.42	30,000.00	(25,500.00)
4543	SR CIT-DONATIONS/MEMORIALS	1,693.68	2,574.08	1,000.00	257.41	1,000.00	0.00
4544	LIBRARY DONATIONS/MEMORIALS	1,059.77	2,105.62	1,000.00	210.56	1,000.00	0.00
4547	POLICE DEPT MISC	2,500.00	0.00	0.00	0.00	0.00	0.00
4590	TRANS. FR OTHER FUNDS-ADM.	155,531.00	142,940.00	171,526.00	83.33	171,526.00	0.00
** REVENUE CATEGORY TOTAL **		500,339.78	437,968.16	331,226.00	132.23	465,726.00	134,500.00
*** FUND TOTAL REVENUES ***		8,818,456.21	8,498,489.49	8,544,662.00	99.46	9,080,383.00	535,721.00

City Council

General Fund

Central Government Division 51

Department 01

Program Description

Stephenville is a home-rule city. The City Council consists of eight council members and a mayor. All members of the Council are elected at-large. The City Council operates under the Stephenville City Charter, City ordinances and State law. Four officers of the City are appointed by the City Council and operate under its guidance: City Administrator, City Attorney, City Secretary and Municipal Judge.

The City Council is the policy-making arm of city government. It has a wide variety of tasks which include approving any expenditure of the City which exceeds the amount stipulated in the Charter and by State law, appointing board and commission members, ordering regular and special elections and considering zoning issues.

The City Council must study, analyze and approve complex plans for expansion and rehabilitation of the City's utilities and other progressive plans that may benefit the citizens.

Performance Objectives

- Develop policies which enhance the quality of life for the community while preserving its unique character and natural resources.
- Ensure the long-term financial viability of Stephenville.
- Promote community involvement and participation in local government.
- Attend regular and special Council meetings.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
01 CITY COUNCIL ADMINISTRATION							
1-PERSONNEL							
5101-111	SALARIES	14,049.98	9,500.00	16,800.00	56.55	16,800.00	0.00
5101-113	PART-TIME WAGES	201.22	197.13	460.00	42.85	460.00	0.00
5101-122	SOCIAL SECURITY	1,101.11	780.69	1,320.00	59.14	1,285.00	(35.00)
5101-123	WORKERS' COMPENSATION	211.84	182.68	173.00	105.60	166.00	(7.00)
** CATEGORY TOTAL **		15,564.15	10,660.50	18,753.00	56.85	18,711.00	(42.00)
2-CONTRACTUAL							
5101-211	POSTAGE	144.43	109.82	300.00	36.61	300.00	0.00
5101-212	COMMUNICATIONS	0.92	0.00	0.00	0.00	0.00	0.00
5101-213	PRINTING	936.70	1,762.99	2,000.00	88.15	3,000.00	1,000.00
5101-214	ADVERTISING & PUBLIC NOTICE	2,964.48	3,007.92	3,000.00	100.26	3,000.00	0.00
5101-215	EDUCATION & SCHOOLING	4,367.54	4,548.70	7,000.00	64.98	7,000.00	0.00
5101-224	INSURANCE	2,092.48	2,338.80	2,339.00	99.99	3,000.00	661.00
5101-252	DUES & SUBSCRIPTIONS	5,360.50	4,292.58	4,500.00	95.39	4,500.00	0.00
5101-254	SPECIAL SERVICES	292.77	1,495.00	3,500.00	42.71	2,500.00	(1,000.00)
5101-261	ELECTION OFFICIALS	3,532.75	2,587.97	1,600.00	161.75	1,600.00	0.00
** CATEGORY TOTAL **		19,692.57	20,143.78	24,239.00	83.10	24,900.00	661.00
3-GENERAL SERVICES							
5101-317	PHOTO & DUPLICATION	85.35	403.70	100.00	403.70	100.00	0.00
5101-325	ELECTION SUPPLIES	594.92	0.00	500.00	0.00	2,000.00	1,500.00
5101-332	OPERATING SUPPLIES	1,608.85	1,820.30	1,500.00	121.35	2,000.00	500.00
** CATEGORY TOTAL **		2,289.12	2,224.00	2,100.00	105.90	4,100.00	2,000.00
** DEPARTMENT TOTAL **		37,545.84	33,028.28	45,092.00	0.00	47,711.00	2,619.00

City Administrator

General Fund

Central Government Division 51

Department 02

Program Description

The City Administrator is appointed by the City Council and is the chief administrative and executive officer of the City.

The City Administrator is responsible for the administration of all City departments and transfers City Council policy into viable work programs.

Performance Objectives

- Ensure the delivery of quality services to citizens through effective management and efficient administration.
- Coordinate the implementation of City Council goals and objectives with all City Departments.
- Facilitate community activities to address public requests for needs and services.
- Improve citizen awareness and understanding of City programs, services and issues and promote a positive public image of the organization.
- Respond to citizen concerns and City Council requests in a timely manner.

BUDGET REPORT

AS OF: AUGUST 31ST, 2006

01 -GENERAL FUND

DIVISION - 1 CENTRAL GOVERNMENT

DEPARTMENT EXPENDITURES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
02 CITY ADMINISTRATOR							
1-PERSONNEL							
5102-111	SALARIES	86,074.51	71,109.84	85,672.00	83.00	89,484.00	3,812.00
5102-121	RETIREMENT	10,078.57	9,145.64	10,600.00	86.28	11,311.00	711.00
5102-122	SOCIAL SECURITY	6,396.89	5,522.42	6,600.00	83.67	6,846.00	246.00
5102-123	WORKER'S COMPENSATION	174.32	168.48	180.00	93.60	164.00	(16.00)
5102-125	GROUP INSURANCE	4,554.28	3,705.26	4,412.00	83.98	4,596.00	184.00
** CATEGORY TOTAL **		107,278.57	89,651.64	107,464.00	83.42	112,401.00	4,937.00
2-CONTRACTUAL							
5102-211	POSTAGE	3.19	17.39	50.00	34.78	50.00	0.00
5102-212	COMMUNICATION	227.95	294.05	600.00	49.01	600.00	0.00
5102-215	EDUCATION & SCHOOLING	1,162.15	1,136.21	1,500.00	75.75	1,500.00	0.00
5102-224	OTHER INSURANCE	623.40	658.52	600.00	109.75	600.00	0.00
5102-252	DUES & SUBSCRIPTIONS	746.00	829.00	750.00	110.53	750.00	0.00
** CATEGORY TOTAL **		2,762.69	2,935.17	3,500.00	83.86	3,500.00	0.00
3-GENERAL SERVICES							
5102-314	OFFICE SUPPLIES	21.25	0.00	400.00	0.00	400.00	0.00
5102-332	OPERATING SUPPLIES	(5,985.00)	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		(5,963.75)	0.00	400.00	0.00	400.00	0.00
** DEPARTMENT TOTAL **		104,077.51	92,586.81	111,364.00	0.00	116,301.00	4,937.00

City Secretary

General Fund

Central Government- Division 51

Department 03

Program Description

The City Secretary is appointed by the City Council and in that capacity records, maintains, and/or composes minutes, ordinances, resolutions, agendas, proclamations and other miscellaneous records.

The City Secretary administers all municipal elections ordered by the City Council. This position is also Records Manager of the City and is responsible for the composition of the Records Retention and Destruction Schedule mandated by State Law. In addition, the City Secretary must see that all revisions to the Code of Ordinances are codified and distributed.

Performance Objectives

- Administer regular and special elections in accordance with State Law and City Charter.
- Oversee the Records Management Program and compose and require compliance with the Retention/Destruction Schedule as mandated by State Law.
- Perform all duties for the City Council according to the City Charter and State Law.
- Perform all other duties of the office of the City Secretary in accordance with the law in a manner that best serves the citizens of Stephenville.

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT
DEPARTMENT EXPENDITURES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
03 CITY SECRETARY							
1-PERSONNEL							
5103-111	SALARIES	47,036.32	38,469.64	49,630.00	77.51	48,084.00	(1,546.00)
5103-121	RETIREMENT	5,531.44	4,949.57	6,113.00	80.97	6,078.00	(35.00)
5103-122	SOCIAL SECURITY	3,155.02	2,720.61	3,797.00	71.65	3,678.00	(119.00)
5103-123	WORKER'S COMPENSATION	96.44	97.60	98.00	99.59	88.00	(10.00)
5103-125	GROUP INSURANCE	4,554.28	3,705.26	4,412.00	83.98	4,596.00	184.00
** CATEGORY TOTAL **		60,373.50	49,942.68	64,050.00	77.97	62,524.00	(1,526.00)
2-CONTRACTUAL							
5103-211	POSTAGE	26.67	32.73	100.00	32.73	100.00	0.00
5103-212	COMMUNICATIONS	307.36	243.36	450.00	54.08	450.00	0.00
5103-215	EDUCATION & SCHOOLING	470.41	945.05	1,000.00	94.51	1,000.00	0.00
5103-224	OTHER INSURANCE	236.40	272.52	273.00	99.82	200.00	(73.00)
5103-252	DUES & SUBSCRIPTIONS	179.00	279.00	200.00	139.50	200.00	0.00
5103-253	OUTSIDE PROFESSIONAL	5,796.00	703.55	1,500.00	46.90	0.00	(1,500.00)
** CATEGORY TOTAL **		7,015.84	2,476.21	3,523.00	70.29	1,950.00	(1,573.00)
3-GENERAL SERVICES							
5103-313	BOOKS & EDUCATIONAL MATERIA	2,207.88	2,540.49	4,000.00	63.51	4,000.00	0.00
5103-314	OFFICE SUPPLIES	1,918.66	637.66	1,000.00	63.77	1,000.00	0.00
5103-317	PHOTO & DUPLICATION	48.32	58.79	50.00	117.58	50.00	0.00
5103-332	OPERATING SUPPLIES	265.86	27.96	0.00	0.00	0.00	0.00
5103-333	COMPUTER SUPPLIES	66.48	49.98	300.00	16.66	300.00	0.00
** CATEGORY TOTAL **		4,507.20	3,314.88	5,350.00	61.96	5,350.00	0.00
4-MACHINE & EQUIPMENT MAINTENA							
5103-413	OFFICE EQUIPMENT	437.89	266.99	400.00	66.75	400.00	0.00
** CATEGORY TOTAL **		437.89	266.99	400.00	66.75	400.00	0.00
** DEPARTMENT TOTAL **		72,334.43	56,000.76	73,323.00	0.00	70,224.00	(3,099.00)

Emergency Management

General Fund

Central Government Division 51

Department 04

Program Description

Emergency Management provides funds for disaster preparedness related expenses. This includes funding for public information, siren maintenance planning, communication expenses and simulation training.

Performance Objectives

- Maintain emergency warning sirens in operating condition.
- Maintain functional Emergency Operations Center (EOC).

01 -GENERAL FUND

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

DIVISION - 1 CENTRAL GOVERNMENT

DEPARTMENT EXPENDITURES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
<u>04 EMERGENCY MANAGEMENT</u>							
<u>=====</u>							
<u>2-CONTRACTUAL</u>							
5104-212	COMMUNICATIONS	5,198.24	3,851.75	5,800.00	66.41	5,800.00	0.00
5104-251	UTILITIES	288.22	228.93	450.00	50.87	450.00	0.00
5104-254	SPECIAL SERVICES	0.00	350.00	100.00	350.00	100.00	0.00
		<u>5,486.46</u>	<u>4,430.68</u>	<u>6,350.00</u>	<u>69.77</u>	<u>6,350.00</u>	<u>0.00</u>
** CATEGORY TOTAL **							
<u>4-MACHINE & EQUIPMENT MAINTENA</u>							
5104-414	OTHER EQUIPMENT MAINTENANCE	0.00	52.50	100.00	52.50	100.00	0.00
		<u>0.00</u>	<u>52.50</u>	<u>100.00</u>	<u>52.50</u>	<u>100.00</u>	<u>0.00</u>
** CATEGORY TOTAL **							
		<u>0.00</u>	<u>52.50</u>	<u>100.00</u>	<u>52.50</u>	<u>100.00</u>	<u>0.00</u>
** DEPARTMENT TOTAL **		<u>5,486.46</u>	<u>4,483.18</u>	<u>6,450.00</u>	<u>0.00</u>	<u>6,450.00</u>	<u>0.00</u>

Municipal Building

General Fund

Central Government Division 51

Department 05

Program Description

The Municipal Building provides funds for maintenance of City Hall building as well as the elevator equipment, custodial and janitorial and all utility costs.

Performance Objectives

- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of Stephenville City Hall.
- Prolong the life of equipment located inside City Hall.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

Y-T-D

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
05 MUNICIPAL BUILDING							
1-PERSONNEL							
5105-111	SALARIES	17,867.74	16,656.05	20,640.00	80.70	20,688.00	48.00
5105-121	RETIREMENT	2,111.10	2,133.84	2,543.00	83.91	2,615.00	72.00
5105-122	SOCIAL SECURITY	1,366.56	1,303.46	1,579.00	82.55	1,583.00	4.00
5105-123	WORKER'S COMPENSATION	48.84	40.60	39.00	104.10	38.00	(1.00)
5105-125	GROUP INSURANCE	4,359.67	3,705.26	4,412.00	83.98	4,596.00	184.00
** CATEGORY TOTAL **		25,753.91	23,839.21	29,213.00	81.60	29,520.00	307.00

2-CONTRACTUAL

5105-212	COMMUNICATIONS	11,191.48	8,210.04	11,000.00	74.64	11,000.00	0.00
5105-224	INSURANCE	1,824.20	1,860.40	1,860.00	100.02	1,860.00	0.00
5105-231	RENTAL	7,090.78	5,476.75	7,100.00	77.14	7,200.00	100.00
5105-251	UTILITIES	17,775.68	20,283.73	19,500.00	104.02	25,000.00	5,500.00
5105-252	DUES & SUBSCRIPTIONS	624.80	150.00	506.00	29.64	500.00	(6.00)
5105-254	SPECIAL SERVICES	4,515.45	2,787.50	4,000.00	69.69	4,000.00	0.00
5105-260	PEST AND GERM CONTROL	540.00	164.29	540.00	30.42	540.00	0.00
5105-262	JANITORIAL SERVICE	13,953.00	12,342.00	14,900.00	82.83	14,900.00	0.00
** CATEGORY TOTAL **		57,515.39	51,274.71	59,406.00	86.31	65,000.00	5,594.00

3-GENERAL SERVICES

5105-317	PHOTO & DUPLICATION	1,072.12	743.40	1,200.00	61.95	1,200.00	0.00
5105-321	JANITORIAL SUPPLIES	1,059.65	774.47	800.00	96.81	1,000.00	200.00
5105-332	OPERATING SUPPLIES	1,861.58	2,501.18	2,500.00	100.05	2,500.00	0.00
5105-333	COMPUTER SUPPLIES	988.15	80.00	1,200.00	6.67	1,200.00	0.00
** CATEGORY TOTAL **		4,981.50	4,099.05	5,700.00	71.91	5,900.00	200.00

4-MACHINE & EQUIPMENT MAINTENANCE

5105-413	OFFICE EQUIPMENT MAINTENANCE	10,539.15	4,675.70	5,000.00	93.51	5,000.00	0.00
5105-414	ELEVATOR MAINTENANCE	4,905.18	4,959.60	5,600.00	88.56	5,600.00	0.00
5105-421	BUILDING MAINTENANCE	4,140.08	2,455.33	5,000.00	49.11	5,000.00	0.00
** CATEGORY TOTAL **		19,584.41	12,090.63	15,600.00	77.50	15,600.00	0.00

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
<hr/>							
8-NOT USED							
<hr/>							
5105-800	OPERATING TRANSFERS OUT	50,000.00	77,471.00	116,147.00	66.70	19,570.00	(96,577.00)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
** CATEGORY TOTAL **		50,000.00	77,471.00	116,147.00	66.70	19,570.00	(96,577.00)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
** DEPARTMENT TOTAL **		157,835.21	168,774.60	226,066.00	0.00	135,590.00	(90,476.00)

Municipal Service Center

General Fund

Central Government Division 51

Department 06

Program Description

The Municipal Service Center reflects the costs of maintenance and operations of the City's Service Center which houses the street, utility and parks maintenance departments as well as the purchasing department.

Performance Objectives

- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of the Service Center.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT
DEPARTMENT EXPENDITURES

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
06 MUNICIPAL SERVICE CENTER							
1-PERSONNEL							
5106-111	SALARIES	17,121.80	19,733.56	25,162.00	78.43	25,236.00	74.00
5106-121	RETIREMENT	1,973.96	2,537.31	3,099.00	81.88	3,190.00	91.00
5106-122	SOCIAL SECURITY	1,260.46	1,579.70	1,925.00	82.06	1,931.00	6.00
5106-123	WORKER'S COMPENSATION	48.84	40.60	49.00	82.86	46.00	(3.00)
5106-125	GROUP INSURANCE	3,192.01	3,705.26	4,412.00	83.98	4,596.00	184.00
** CATEGORY TOTAL **		23,597.07	27,596.43	34,647.00	79.65	34,999.00	352.00
2-CONTRACTUAL							
5106-212	COMMUNICATIONS	6,642.66	6,234.42	5,400.00	115.45	8,500.00	3,100.00
5106-215	EDUCATION & TRAINING	24.71	0.00	0.00	0.00	0.00	0.00
5106-224	INSURANCE	2,172.60	2,209.52	2,210.00	99.98	2,210.00	0.00
5106-231	RENTAL	3,194.80	2,942.75	3,150.00	93.42	3,550.00	400.00
5106-251	UTILITIES	20,863.61	20,654.71	22,000.00	93.89	25,000.00	3,000.00
5106-254	SPECIAL SERVICES	564.10	2,286.25	2,700.00	84.68	500.00	(2,200.00)
5106-260	PEST CONTROL	660.00	425.00	660.00	64.39	660.00	0.00
5106-262	JANITORIAL SERVICE	5,923.00	4,806.00	5,900.00	81.46	6,000.00	100.00
** CATEGORY TOTAL **		40,045.48	39,558.65	42,020.00	94.14	46,420.00	4,400.00
3-GENERAL SERVICES							
5106-317	COPIER	259.73	281.90	500.00	56.38	500.00	0.00
5106-321	JANITORIAL SUPPLIES	983.78	678.08	1,300.00	52.16	1,300.00	0.00
5106-323	GASOLINE AND OIL	(3,922.36)	15,015.18	0.00	0.00	0.00	0.00
5106-332	OPERATING SUPPLIES	1,848.41	1,314.65	1,500.00	87.64	1,500.00	0.00
** CATEGORY TOTAL **		(830.44)	17,289.81	3,300.00	523.93	3,300.00	0.00
4-MACHINE & EQUIPMENT MAINTENANCE							
5106-413	OFFICE EQUIPMENT	1,962.32	3,511.00	4,600.00	76.33	2,000.00	(2,600.00)
5106-414	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	500.00	500.00
5106-421	BUILDING	2,625.64	3,934.53	2,500.00	157.38	4,000.00	1,500.00
** CATEGORY TOTAL **		4,587.96	7,445.53	7,100.00	104.87	6,500.00	(600.00)
** DEPARTMENT TOTAL **		67,400.07	91,890.42	87,067.00	0.00	91,219.00	4,152.00
*** DIVISION TOTAL ***		444,679.52	446,764.25	549,362.00	81.32	467,495.00	(81,867.00)

Finance

General Fund

Finance Division 52

Department 01

Program Description

Finance is responsible for the proper, accurate and timely recording of collections and disbursements of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles. This division also develops, coordinates and monitors the City's spending plans, including the annual Operating Budget and Capital Improvement Program. Further, Finance is responsible for cash management and investments, processes receipts of City monies, and performs payroll distribution.

Performance Objectives

- Provide timely, accurate financial reporting to City Council, City departments and citizens.
- Maintain budgetary controls to ensure compliance with the annual budget as adopted by the City Council.
- Manage cash and investments to ensure that the City receives a maximum rate of return on its investments with minimal risk while maintaining an adequate cash flow.
- Maintain a system of internal controls that will ensure that the assets of the City are adequately protected.
- Provide financial reporting conformity with generally accepted accounting principles that receives the Government Finance Officers Association (GFOA) Certificate of Achievement.
- Foster a "customer-oriented" approach toward internal departments of the City.

01 -GENERAL FUND
DIVISION - 2 FINANCE
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
01 FINANCIAL ADMIN/ACCOUNTING							
1-PERSONNEL							
5201-111	SALARIES	103,444.18	90,220.80	132,020.00	68.34	130,116.00	(1,904.00)
5201-121	RETIREMENT	11,961.79	10,781.23	16,018.00	67.31	16,447.00	429.00
5201-122	SOCIAL SECURITY	7,470.41	6,979.48	9,947.00	70.17	9,954.00	7.00
5201-123	WORKER'S COMPENSATION	243.80	255.68	246.00	103.93	238.00	(8.00)
5201-125	GROUP INSURANCE	12,884.40	9,974.22	13,235.00	75.36	13,787.00	552.00
** CATEGORY TOTAL **		136,004.58	118,211.41	171,466.00	68.94	170,542.00	(924.00)
2-CONTRACTUAL							
5201-211	POSTAGE	1,576.97	1,383.87	1,500.00	92.26	1,500.00	0.00
5201-212	COMMUNICATION	367.30	585.04	1,320.00	44.32	420.00	(900.00)
5201-213	PRINTING	511.88	55.00	500.00	11.00	500.00	0.00
5201-214	ADVERTISING & PUBLIC NOTICE	225.54	0.00	0.00	0.00	0.00	0.00
5201-215	EDUCATION & SCHOOLING	1,519.85	921.80	1,100.00	83.80	2,000.00	900.00
5201-224	OTHER INSURANCE	682.16	788.60	789.00	99.95	789.00	0.00
5201-252	DUES & SUBSCRIPTIONS	700.00	535.00	800.00	66.88	800.00	0.00
5201-253	OUTSIDE PROFESSIONALS	57,460.00	26,500.00	32,000.00	82.81	32,000.00	0.00
5201-254	SPECIAL SERVICES	37,839.74	31,165.89	40,000.00	77.91	40,000.00	0.00
** CATEGORY TOTAL **		100,883.44	61,935.20	78,009.00	79.39	78,009.00	0.00
3-GENERAL SERVICES							
5201-314	OFFICE SUPPLIES	286.95	243.04	600.00	40.51	600.00	0.00
5201-332	OPERATING SUPPLIES	38.00	0.00	0.00	0.00	0.00	0.00
5201-333	COMPUTER SUPPLIES	122.79	146.23	1,800.00	8.12	1,800.00	0.00
** CATEGORY TOTAL **		447.74	389.27	2,400.00	16.22	2,400.00	0.00
4-MACHINE & EQUIPMENT MAINTENANCE							
5201-413	OFFICE EQUIPMENT	7,143.70	2,029.17	10,000.00	20.29	10,000.00	0.00
5201-416	COMPUTER MAINTENANCE	44,882.87	55,560.30	40,400.00	137.53	50,000.00	9,600.00
** CATEGORY TOTAL **		52,026.57	57,589.47	50,400.00	114.26	60,000.00	9,600.00

01 - GENERAL FUND
DIVISION - 2 FINANCE
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NUM	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
<u>5-CAPITAL OUTLAY</u>							
5201-513	OFFICE FURNITURE & EQUIPMEN	12,564.32	32,148.66	9,600.00	334.88	0.00	(9,600.00)
** CATEGORY TOTAL **		12,564.32	32,148.66	9,600.00	334.88	0.00	(9,600.00)
** DEPARTMENT TOTAL **		301,926.65	270,274.01	311,875.00	0.00	310,951.00	(924.00)

Purchasing

General Fund

Finance Division 52

Department 02

Program Description

The Purchasing Department procures all supplies, equipment and services for all departments within the City organization and is also responsible for the storage and warehousing of material and supplies. Procurement activities include establishing annual contract and blanket purchase orders to reduce costs; preparing bid specifications and tabulations; conducting bid proceedings; expediting materials; and preparing recommendations to the City Council for purchases over \$25,000. This division is also responsible for vehicle inventory (i.e. titles and licenses) and disposal of City-owned surplus property.

Performance Objectives

- Develop and maintain a level of performance considered above average by our customers while maintaining a high degree of efficiency and economy.
- Provide the City of Stephenville user departments with needed materials and services by utilizing best value purchases in a timely manner.
- Conduct sale of City-owned surplus property according to City ordinances.
- Maintain stock of all materials and supplies needed by other departments on a normal, routine basis.
- Deliver all requested supplies and materials to departments in a timely manner.

01 - GENERAL FUND
DIVISION - 2 FINANCE
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
02 PURCHASING							
1-PERSONNEL							
5202-111	SALARIES	31,923.85	29,173.83	35,928.00	81.20	32,216.00	(3,712.00)
5202-121	RETIREMENT	3,740.38	3,735.70	4,426.00	84.40	4,578.00	152.00
5202-122	SOCIAL SECURITY	2,425.66	2,325.48	2,748.00	84.62	2,771.00	23.00
5202-123	WORKER'S COMPENSATION	65.00	70.64	68.00	103.88	66.00	(2.00)
5202-125	GROUP INSURANCE	4,554.28	3,705.26	4,412.00	83.98	4,596.00	184.00
** CATEGORY TOTAL **		42,709.17	39,010.91	47,582.00	81.99	44,227.00	(3,355.00)
2-CONTRACTUAL							
5202-211	POSTAGE	390.96	431.53	500.00	86.31	500.00	0.00
5202-212	COMMUNICATIONS	55.19	43.53	150.00	29.02	150.00	0.00
5202-214	ADVERTISING & PUBLIC NOTICE	1,281.34	1,448.63	1,500.00	96.58	1,500.00	0.00
5202-215	EDUCATION & SCHOOLING	813.42	881.84	800.00	110.23	1,000.00	200.00
5202-224	OTHER INSURANCE	223.40	258.52	259.00	99.81	259.00	0.00
5202-252	DUES & SUBSCRIPTIONS	478.80	360.00	450.00	80.00	450.00	0.00
** CATEGORY TOTAL **		3,243.11	3,424.05	3,659.00	93.58	3,859.00	200.00
3-GENERAL SERVICES							
5202-314	OFFICE SUPPLIES	344.96	182.32	300.00	34.11	300.00	0.00
5202-332	OPERATING SUPPLIES	244.90	259.43	100.00	259.43	100.00	0.00
** CATEGORY TOTAL **		589.86	361.75	400.00	90.44	400.00	0.00
** DEPARTMENT TOTAL **		46,542.14	42,796.71	51,641.00	0.00	48,486.00	(3,155.00)

01 -GENERAL FUND
DIVISION - 2 FINANCE
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

Y-T-D

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
04 TAX							
2-CONTRACTUAL							
5204-253	OUTSIDE PROF.-ECAD	53,280.06	73,647.29	74,100.00	99.39	110,000.00	35,900.00
5204-253.00	OUTSIDE PROF.-ECTAC	6,256.80	5,960.00	7,000.00	85.14	7,000.00	0.00
** CATEGORY TOTAL **		59,536.86	79,607.29	81,100.00	98.16	117,000.00	35,900.00
** DEPARTMENT TOTAL **		59,536.86	79,607.29	81,100.00	0.00	117,000.00	35,900.00
*** DIVISION TOTAL ***		408,005.65	392,678.01	444,616.00	88.32	476,437.00	31,821.00

City Attorney

General Fund

Legal Division 53

Department 01

Program Description

The City Attorney's office ensures that City functions and services are performed in a lawful manner and is responsible for all legal affairs of the City.

Duties of this office include provisions of legal advice to the City Council, City Administrator, boards and commissions, and all City departments; prosecutorial duties in Municipal Court; real estate matters including acquisitions, dispositions, and trade; and review of all contracts, resolutions, ordinances and items presented to the City Council.

Performance Objectives

- Prepare and review legal documents in a timely manner.
- Respond to Public Information requests in a timely manner.
- Prosecute all complaints in Municipal Court.
- Provide preventative legal advice to the City Council, City Administrator, City Secretary, City Staff and City boards and commissions.

01 -GENERAL FUND
DIVISION - 3 LEGAL
DEPARTMENT EXPENDITURES

BUDGET REPORT
AS OF: AUGUST 31ST, 2006

ACCT NO#	ACCT NAME	ACTUAL 2004-2005	Y-T-D ACTUAL 2005-2006	BUDGET 2005-2006	% USED	PROPOSED 2006-2007	DIFFERENCE
01 LEGAL COUNSEL							
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1-PERSONNEL							

5301-125	GROUP INSURANCE	4,554.21	3,705.23	4,690.00	79.00	4,596.00	(94.00)
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** CATEGORY TOTAL **		4,554.21	3,705.23	4,690.00	79.00	4,596.00	(94.00)
2-CONTRACTUAL							

5301-215	TRAVEL & EDUCATION	825.00	0.00	500.00	0.00	1,000.00	500.00
5301-224	INSURANCE	223.40	258.52	259.00	99.81	259.00	0.00
5301-253	OUTSIDE PROFESSIONALS	55,927.96	34,558.24	60,000.00	57.60	60,000.00	0.00
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** CATEGORY TOTAL **		56,976.36	34,816.76	60,759.00	57.30	61,259.00	500.00
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** DEPARTMENT TOTAL **		61,530.57	38,521.99	65,449.00	0.00	65,855.00	406.00